



Office of the Pr. Chief Commissioner of Income Tax,  
Andhra Pradesh & Telangana, Hyderabad,  
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F. No. Pr.CCIT/AP & TS/Estt/Circulation/2023-24

Date:10.11.2023

**TRAINING CIRCULAR**

विषय/Sub: Residential training programme on “**Digital Transformation through e-Governance**” from **December 18-22, 2023** at Goa - Request for nomination –reg.

संदर्भ/Ref: Email received from Director & Group Head (IT), National Productivity Council (NPC), New Delhi, dated: 16.10.2023.

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Please refer to the above.

National Productivity council, New Delhi is going to conduct residential training programmes on “**Digital Transformation through e-Governance**” from 18.12.2023 to 22.12.2023 at Goa. The Participation fee for training program is Rs. 55,000/- per Residential Participants and Rs. 39,500/- for Non-Residential Participants. GST @ 18% per participant is applicable on Participation fees.

In this connection, I am directed to forward herewith the letter received from Director & Group Head (IT), National Productivity Council, New Delhi, on the captioned subject, containing the salient features of course and mode of registration, for information and circulation.

भवदीय/Yours faithfully,

(Suvasis Das)

आयकर उपायुक्त (मुख्या.) (प्रशा.)

Dy. Commissioner of Income Tax

(Hqs)(Admn.),(i/c),

कार्या. प्रमुआआ, आन्ध्र प्रदेश व तेलंगाना, हैदराबाद

O/o.Pr.CCIT, AP&TS, Hyd

संलग्न/Encl: उपरोक्त/As above.

To

All the Heads of Offices, AP & Telangana Region.

To be uploaded on the website [www.incometaxhyderabad.gov.in](http://www.incometaxhyderabad.gov.in)

Subject: Residential Training Programme on "Digital Transformation through e-Governance" from December 18-22, 2023 at Goa. Request for Nominations.

To: hyderabad.cit.admin.tps@incometax.gov.in

Date: 10/16/23 03:36 PM  
From: santosh.kumar@npcindia.gov.in



Government of India  
वित्त मंत्रालय / Ministry of Finance  
आयकर विभाग / Income Tax Department

18 OCT 2023

17 OCT 2023

सं. आ.आ. (मुख्या) (प्रशा. एवं सतर्कता) प्र. चीफ़ कमिश्नर ऑफ़ इनकम टैक्स  
मुख्य आयकर आयुक्त का कार्यालय हैदराबाद  
O/o. the JCIT(Hqrs)(Admin & Vig) Pr. COIT. 5th Floor, 'C' Block, Income Tax Towers,  
A.C. Guards, Hyderabad 500 104

## Residential Training Programme on "Digital Transformation through e-Governance" from Decem

Dear Sir/Madam,

National Productivity Council is an autonomous organization under the Ministry of Commerce and Industry. The Council is organizing residential training program on "Digital Transformation through e-Governance".

### INTRODUCTION

Governments around the world are going through a digital transformation, although they are in various stages of importance in the context of inclusive growth and has transformed globally, owing to the changes taking place in the digital India. An initiative driving this growth is the Digital India. The Digital India programme is a flagship programme to transform India into a digitally empowered society and knowledge economy. In line with the Digital India programme, "Digital Empowerment of citizens" through "Transforming e-Governance for Transforming Government". Government institutions are embracing the digital transformation to improve efficiency and productivity, reducing costs and improving the overall user experience and access.

However, the application of e-Governance in India is a challenging and enormous task. But the potential is significant. Successful implementation of e-Governance requires ability and willingness to reengineer processes, managing large scale transformation in addition to the ever evolving technological changes.

Keeping in view the need for an effective understanding and sharing experience for the purpose of government, we have designed this programme to provide a platform to learn, share and deliberate on concepts and experiences.

### COURSE COVERAGE

- E-governance in the digital era - an overview
- Emergence of digital technology -Technology Trends
- Business Process Transformation and change management
- Building a knowledge driven culture of innovation
- Technological challenges in the digital era
- Case study presentations and discussions.

### TARGET GROUP

The programme is designed for officials working across different functional areas of management including from State and Central Governments Departments/Ministries, Public Sector Units, Private Sector Organizations and/or Academic and/or Research Institutions.

### PARTICIPANT FEE

The programme fees on residential basis is Rs. 55,000 plus GST @ 18% amounting to Rs. 64,900/- (Rupees Sixty Four Thousand Nine Hundred). The Non-residential participation fees will be Rs. 39,500/- plus GST @ 18% amounting to Rs. 46,610/- per participant. The residential participation fee includes the cost of accommodation, food stationery, and other incidental charges.

### FACULTY AND METHODOLOGY

*Punreddy*

The methodology would lay emphasis on experiential learning through lectures, case studies, and group based exercises focusing with interactive discussions with participants to share their knowledge and experience during the training program.

NPC would impart the required training through experienced expert trainer(s) from NPC along with expert guest speakers from duration of the training.

## VENUE & DATES

<b>Programme Dates &amp; Venues</b>	<b>December 18-22, 2023</b>
Programme Code	<b>TP/23-24/90</b>
Arrival day (Check in time from afternoon onwards at Hotel/Resort)	<b>December 18, 2023 A</b>
Departure day (Check out time from forenoon onwards at Hotel/Resort)	<b>December 22, 2023 F</b>

NPC will not provide accommodation before or after the above dates. Participants planning to stay longer than the above dates will have to bear the cost.

## REGISTRATION:

Nominations indicating the names of officials and designations with full contact details including e-mail addresses along with the contact details of the Productivity Council and payment of New Delhi may be forwarded to: Sh. Nikhil Panchbhai, Group Head (IT).

## PAYMENT DETAILS

- Participation Fees per Participant per Programme to be paid in advance by DD/Cheque in the name of NATIONAL PRODUCTIVITY COUNCIL
- PAN No: AAATN0402F
- GSTIN: 07AAATN0402F1Z8
- ECS Payment Details: Indian Overseas Bank, 70, Golf Link, New Delhi Branch
- A/c No. 02650100009207, NEFT/RTGS/IFSC No. IOBA0000265
- In case of ECS Payment, the payment details should be intimated accordingly along with UTR number

**GENERAL INSTRUCTIONS**

- Some Non-residential participants can also be accommodated in the programmes at reduced fees, on specific requests for the
- GST as per GOI Rules (presently @ 18%) & may be revised as per GoI guidelines.
- Due to limited number of seats, it is recommended to inform at the earliest, for ensuring availability in time.
- Please note that NPC would not be in a position to provide accommodation before and after the above dates and participants r

*We are sure that your organization would take advantage of this opportunity by sponsoring delegates t participants, designation, contact address, e-mail id, phone/mobile number and FAX number etc. along residential basis is Rs. 55,000 plus GST @ 18% amounting to Rs. 64,900/- (Rupees Sixty-Four Thousar participation fees will be Rs. 39,500/- plus GST @ 18% amounting to Rs. 46,610/- (Rupees Forty Six "National Productivity Council" and payable at New Delhi may be forwarded to the undersigned.*

**The last date for nominations is 1<sup>st</sup> December 2023.**

**As per GOI notification No. 9/2017-Integrated Tax (Rate) dated 28.06.17, Sr. No. 75, Heading 999. where Services provided to the Central Government, State Government, Union Territory Admini expenditure is borne by the Central Government, State Government, Union territory administrati**

For any other query, kindly contact IT Group, Phone:- 011-24607345.

Thanking you and looking forward to receive nominations.

Yours faithfully

Thanks & Best Regards,

**Nikhil Panchbhai**  
**Director & Group Head (IT),**  
 National Productivity Council,  
 (Under Ministry of Commerce & Industry, Govt. of India)  
 5-6 Institutional Area  
 Lodi Road, New Delhi – 110003  
 Mobile: 08368398480  
 Phone:-011-24607321  
 Email: nikhil.p@npcindia.gov.in  
 Website: www.npcindia.gov.in

**Online Brochure:**

**[https://www.npcindia.gov.in/NPC/Uploads/training\\_head/Headquater/Brochure%2022%20Dec%202023%20\(1\)312127.pdf](https://www.npcindia.gov.in/NPC/Uploads/training_head/Headquater/Brochure%2022%20Dec%202023%20(1)312127.pdf)**

<b>Forthcoming Training Programme</b>				
S. No.	Title of the training programme	Duration & Date	Venue	Fee Per Participants (excluding 18% GST)
1.	Preventive Vigilance, E- Procurement and Key to Good Governance	08-12, January, 2024	Port Blair, A& N Islands	Rs.57,500/- (R) Rs. 42,500/- (NR)
2.	E- procurement of Goods and Services, and related GFR Rules	05-09, February, 2024	Goa	Rs.55,000/- (R) Rs. 39,500/- (NR)
3.	Preventive Vigilance, E- Procurement and Key to Good Governance	11-15, March, 2024	Munnar, Kerala	Rs.55,000/- (R) Rs. 39,500/- (NR)

\*R- Residential \*NR- Non-Residential